

# Information Session Office of District Governor

Presented by D9400 Past District  
Governors



# Agenda

- E-Learning Resources on “My Rotary”
- Understanding the Structure of Rotary International
- Duties of a Governor
- Governor Term of Office
- Governor Training
- District Structure
- Funding the Governor
- Leadership & Qualities of a Governor
- The Dreaded Interview
- Support from my Partner & Club
- The Strategic Thinker
- Five Unexpected Challenges
- Panel Discussions
- Questions & Answers

# E- Learning Resources on “My Rotary” – Training Chair Wendy Damons



## District Leadership



### 1. District Governor Basics



### 2. District Governor Advanced

# Module: District Governor Basics

- **Getting Started With the Learning Center**  
E-learning | Duration 15 minutes
- **Get Ready: District Governor-nominee**  
E-learning | Duration 15 minutes
- **Working With Your District Team**  
E-learning | Duration 15 minutes
- **Your District Events**  
E-learning | Duration 15 minutes
- **Rotary's Action Plan and You**  
E-learning | Duration 15 minutes
- **Rotary Foundation Basics**  
E-learning | Duration 45 minutes
- **The Rotary Brand**  
E-learning | Duration 15 minutes
- **Committing to Diversity, Equity, and Inclusion**  
E-learning | Duration 15 minutes

# Module: District Governor Advanced

- **Essentials of Understanding Conflict**  
E-learning | Duration 30 minutes
- **Leading Change**  
E-learning | Duration 30 minutes
- **Fundraising Basics**  
E-learning | Duration 15 minutes
- **Conducting Training Online**  
E-learning | Duration 15 minutes
- **Building Rotary's Public Image**  
E-learning | Duration 15 minutes
- **Managing Grants and Foundation Funding**  
E-learning | Duration 15 minutes

# Understanding the Structure of Rotary International – PDG Annemarie Mostert

- Board of Directors – RI Constitution – RI President plus RI President elect & 17 directors
- World Divided into 34 zones – RI Bylaws
- Africa is zone 22
- Zone 22 has 3 Regions (26, 27 & 28) 17 Districts, approx. 40 000 members Region 28 (districts 9210; 9212; 9213, 9214, 9350; 9370; 9400)
- Governor is nominated by the district but appointed by RI.
- Strategy for zone: Growth Africa into 2 Zones (to have a permanent seat as a director on RI board representing the African Continent.)  
Increase our Giving.

# Duties of a Governor 1 of 2 – PDG Jankees Sligcher

- **RCP 19.010 Governor's Specific Duties and Responsibilities**

1. District Governor Code of Ethics (11 items)
2. Authority to Act
3. Governors' Responsibilities to Club-level Training
4. Governors' Responsibilities to *Rotary* Magazine and Regional Magazines
5. Governors' Responsibilities for Club Membership Reporting
6. Governors' Responsibilities for Strategic Planning

- **RI Bylaws 16.030. Duties of a Governor.**

- (a) organizing new clubs;
- (b) strengthening existing clubs;
- (c) promoting membership growth;
- (d) working with district and club leaders to encourage participation in a district leadership plan as developed by the board;
- (e) furthering the Object of Rotary by providing leadership and supervision of the clubs in the district;
- (f) supporting TRF;
- (g) promoting cordial relations among the clubs and Rotaract clubs and between the clubs, Rotaract clubs, and RI;

# Duties of a Governor 2 of 2 – PDG Jankees Sligcher

(h) planning for and presiding at the district conference and assisting the governor-elect in planning and preparing the PETS and the district training assembly;

(i) conducting an official visit to each club, individually or in multi-club meetings, that maximizes the governor's presence to:

- 1. focus attention on important Rotary issues;
- 2. provide special attention to weak and struggling clubs;
- 3. motivate Rotarians to participate in service activities;
- 4. ensure that the club constitution and bylaws comply with the constitutional documents, especially following councils on legislation; and
- 5. personally recognize the outstanding contributions of Rotarians in the district;

(j) issuing a monthly communication to each club;

(k) reporting promptly to RI as required by the president or the board;

(l) providing the governor-elect, before the international assembly, full information about the condition of clubs and recommended action to strengthen them;

(m) assuring that district nominations and elections comply with the constitutional documents and RI's established policies;

(n) inquiring regularly about the activities of Rotarian organizations in the district;

(o) transferring district files to the governor-elect; and

(p) performing any other duties as are inherent of an RI officer.

# Governor Term of Office – PDG Annemarie Mostert

## **4-year term**

- Preparation, Research, Consulting, Sustainable continuation

## **Responsibilities**

- Work with past, current, and incoming district leaders to support effective clubs
- Analyze the district's strengths and weaknesses using materials provided by the immediate past governor, governor, and governor-elect.

## **Getting to Know Your District**

- District Committees, District Planning Guide
- Learn how your district is structured and get to know the clubs in your district and how they are organised.
- Club Best Practices
- Attend district meetings when invited by the district governor or district governor-elect.
- Participate in district committees or other activities, as suggested by the district governor or governor-elect.
- Select a site for the district conference to be held during your year as governor
- Attend leadership skills training
- Attend district governor-nominee training, complete the online course for district governors-nominee in the [Learning Center](#) at Rotary.org.

# Governor Term of Office – PDG Annemarie Mostert

## **Membership**

- My District's Membership

## **Financial Management**

## **Communication**

- Newsletter
- Web site, Communication tools
- What Is Rotary?
- Key Points for Talking About Rotary

## **District Conference**

- District Conference Checklist

## **Creating a Calendar**

- Your Calendar
- Club Visit Observation Form



# Governor Training – PDG Annie Steijn

- Attendance at the governors-elect training seminar (GETS) is mandatory for governors-elect. Governors-elect are required to attend the GETS for the zone in which they were elected and in which they will serve.
- Governor-elect must also attend the international assembly for its full duration.
- Discuss the difference in curriculum and content for these two events.



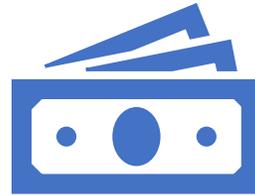
# District Structure – PDG Grant Daly

- District 9400 NPC (board of seven directors with 4 Governors and 3 co-opted for desired skills) - (Governance)
- Subsidiary to above is District Programmes NPC (board of 7 directors with four Governors and 3 co-opted for desired skills or by virtue of their office) – (Governance).
- Governors and Exco (operational)
- Past District Governors Advisory Council
- District Committee Chairs
- Assistant Governors
- Extra Ordinary programmes/committees/officers
- COSA/Regional Council

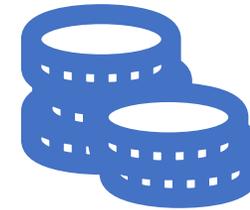
# Funding the Governor – Treasurer Kevin Wolhuter



Rotary International  
Funding



District Funding



Governor Self Funding

Rotary



# Leadership & Qualities of a Governor – PDG Tom Borrill

- **RI Bylaws 16.010.** Qualifications of a Governor-nominee.
  - (a) be a member in good standing of a functioning club in the district;
  - (b) have served as club president for a full term or as charter president for at least six months;
  - (c) demonstrate willingness, commitment, and ability to fulfill the duties and responsibilities of a governor
  - (d) demonstrate knowledge of the qualifications, duties, and responsibilities of governor as prescribed in the bylaws; and
  - (e) submit to RI a statement that the Rotarian understands those qualifications, duties, and responsibilities, is qualified for the office of governor, and is willing and able to assume and faithfully perform those duties and responsibilities.

- **RI 16.020.** *Qualifications of a Governor.*

Unless excused by the board, a governor, when taking office, must have attended the international assembly for its full duration, have been a Rotarian for at least seven years, and continue to possess the qualifications in section 16.010 above.

## DESIRED LEADERSHIP CHARACTERISTICS

# The Dreaded Interview – PDG Charles Deiner

Rotary



- Part one – General knowledge: Multi-choice in two main areas
  - Knowledge of Rotary International & District for 34 points
  - Knowledge of The Rotary Foundation for 21 points
- Part two – Interview by panel where the panel is looking for the skills, knowledge and attributes of a **leader** that will **lead D9400** into the future. Candidates should at least demonstrate
  - **capability** for office, (covering interpersonal skills, time, support, financial standing, willingness to learn, working as team leader, ability to adapt and vision for the district, Rotarian's and Ann's).
  - **willingness (desire)** for the office.
  - **empathy (emotional understanding)** of leadership in a volunteer organisation.
  - that they **inspire confidence**

Areas covered in interview are:

- Personal Information 24 points
- Rotary Participation 30points
- Knowledge of Position 21 points
- Vision and planning 38 points
- General 12 points
- Overall impression 20 points
- Total 145 and then added to part 1 the points add up to 200.

# Support from my Partner – PDG Shirley Downie

- **Partner's expectation**
  - Attend formal and informal meetings
  - Project visits
  - Discon: committee involvement/role to play
  - Take photos!
  - Carry banners and all the materials!
- **Anns' involvement**
  - If a female is appointed: Involve the PDGAs to assist you to find a suitable DGA –
  - If a male is appointed: Establish if spouse/partner will be willing – if not, revert to top line!
  - Strategic planning: includes objectives, training, events – dates/times
  - Discon arrangements

# Support from my Club – PDG Shirley Downie

- **Club Involvement**

- Indicate to your club that you will be putting your name forward
- Ask them for their support in:-
  - Discon: committee and attendance
  - Joining various district committees
  - Serving as an AG or in other District positions
  - Rotary Ann's support (if club has one)
  - Understand non-attendance from time to time – make ups!

NB: That there is no financial commitment to the club!

# The Strategic Thinker – PDG Francis Callard

- **Strategy** – the long term game – typically 3 to 10 years – vision
- If you don't know where you are going, every road will get you nowhere. (Henry Kissinger)
- The DG year - a goal orientated year of action – **in a strategic framework**
- Do not think it is your year - that you will make the difference – you are part of a long term plan. Reflect on:
  - Where are we taking Rotary and D9400 (Membership, Youth, Diversity, Foundation Giving, Club Size etc)
  - What differentiates us / should differentiate us from other organisations (Positioning in the market place) that makes Rotary an attractive organisation
  - What must we change
  - How long will it take to change
- The Quad team drives the change -
- Show consistency and coherency in leadership thinking and action.
- Communicate, communicate and communicate change, the reason the action, the outcome
- Be visible as a change agent to be effective.

# Five Unexpected Challenges – PDG Grant Daly

Rotary



- Scenario 1 – 10 years after the fact you are informed of an alleged rape of an inbound exchange student while she was on a tour to a neighbouring country – what do you do when RI reports the matter to you?
- Scenario 2 – A Rotarian resigns from a club in your district and continues to run a beauty pageant in the name of her former Rotary club – what do you do when it comes to your attention.
- Scenario 3 – A number of clubs in a region start up an incorporated NPC/NPO for certain beneficiaries with directors/representatives from each of the participating clubs. Unfortunately, after a few years there are personality clashes on the board and they request the district to intervene – what do you do as DG?
- Scenario 4 – A director on a club board accuses fellow directors of misappropriation of funds and demands a full audit for the past five years. The said director looks for support from overseas Rotary clubs and even engages RI. RI inform the director to resolve the matter at club level. The board member refuses to do so and then appeals to district to step in and sort out the mess. What do you do as DG.
- Scenario 5 – You have various reasons to believe as DG that a certain club is not functioning as a Rotary club should – what do you do?

# Panel Discussion 1 – Peter James Smith

What is the most important aspect of being an effective and efficient district governor?

Some believe that you get the Leader that the district is ready for – please discuss?

Panel: PDG Martin Forsyth Thompson; PDG Francis Callard; IPDG Annemarie Mostert; PDG Tom Borrill and PDG Jankees Sligcher.



## Panel Discussion 2 – Peter James Smith

For a district to become more efficient and effective in their objective(s) would you say that mentoring plays a role and what sort of legacy is district planning to establish?

Panel: PDG Martin Forsyth Thompson; PDG Francis Callard; IPDG Annemarie Mostert; PDG Tom Borrill and PDG Jankees Sligcher.



# Questions and Answers

